

MEETING AND EVENT SPACE BOOKING COSTS

Space 8

Fifth floor 7.4m x 6.8m x 2.5m
Hourly rate £60.00 (3 hour minimum)

Space 9

Fifth floor 6.4m x 5.4m x 2.5m
Hourly rate £60.00 (3 hour minimum)

Full Day Delegate Rate (up to 8 hours space hire between 09.00-18.00)

£60.00 per delegate Minimum of 10 delegates

Includes: 3 servings of tea/coffee, biscuits/pastries, water/juice, working buffet lunch.

Half Day Delegate Rate (up to 4 hours space hire between 09.00-14.00 or 13.00-18.00)

£45.00 per delegate Minimum 10 delegates

Includes: 2 servings of tea/coffee, biscuits/pastries, water/juice, working buffet lunch.

*Rates do not include VAT

Equipment Hire

Full Day

Projector	£50
-----------	-----

Laptop	£50
--------	-----

Projector and Laptop	£75
----------------------	-----

Flipchart Paper	£3
-----------------	----

*Rates do not include VAT

Event Space Hire

Hire From

Capacity

Glasshouse Only Hourly rate £175	17:00 to 00:00 weekdays 15:00 to 00:00 weekends (3 hour minimum)	Seated theatre style: 60 Seated cabaret style: 50 Standing: 80
-------------------------------------	--	--

Glasshouse Gallery & Courtyard Hourly rate £275	17:00 to 00:00 weekdays 15:00 to 00:00 weekends (3 hour minimum)	Seated theatre style: 100 Seated cabaret style: 100 Standing: 200
---	--	---

Wedding hire: Glasshouse Gallery & Courtyard Hourly rate £350	15:00 to 00:00 weekends (3 hour minimum)	Seated theatre style: 100 Seated cabaret style: 100 Standing: 200
--	---	---

December hire: Glasshouse Gallery & Courtyard Hourly rate £450	17:00 to 00:00 weekdays 15:00 to 00:00 weekends (3 hour minimum)	Seated theatre style: 100 Seated cabaret style: 100 Standing: 200
---	--	---

*Rates do not include VAT